



## National Digital Car Seat Check Form (NDCF) Account Request Form

### **Complete the following information**

Applicant Name: \_\_\_\_\_ Agency: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

CPST Certification Number: (Leave blank if not certified) \_\_\_\_\_

NDCF Username (If current account holder): \_\_\_\_\_

### **Please select the type of account(s) you are requesting. Select all that apply.**

**Program Manager-** Approved program manager will be given permissions to agency data to assist in monitoring trends and track seat check activity.

**Administrator Account-** Approved admin accounts will be given permissions for the purpose of assisting with program data entry only.

### **Acknowledgements**

By signing below, I acknowledge all information on this form is true and accurate and I have read and agree to the NDCF Terms and Conditions of Use. I understand access to the NDCF account is valid for one year and must be re-confirmed annually to avoid account interruption.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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To protect the fidelity of the information collected in the NDCF, applicant must receive approval from a direct supervisor or authorized representative. The Agency is responsible for contacting the NDCF program at [info@carseatcheckform.org](mailto:info@carseatcheckform.org) to cancel or suspend an active account.

### **Agency Authorized Representative**

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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    - Individual child passenger safety technicians (CPST) and approved affiliated agencies will have access to only the information they have submitted and this information can be used for their reporting purposes.
    - Child restraint and vehicle manufacturers will have access to non-PII data that pertains to their products only.
    - Non-PII Information will be shared with the National Child Passenger Safety Board (NCPST) and the National Highway Traffic Safety Administration (NHTSA).
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- CPST certification is completed. Access will terminate at the end of your current CPST certification cycle unless CPST submits proof of recertification in advance.
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