National Digital Car Seat Check Form
Quick Reference Guide: Use Methods

The National Digital Car Seat Check Form (NDCF) is an electronic car seat check form and data collection platform. This *free* resource is offered for use to all currently certified Child Passenger Safety Technicians (CPSTs). Once a CPST creates a user account on carseatcheckform.org (allowing 3-5 days for processing), the NDCF can be used as follows:

Web-based platform on a computer, tablet or smartphone

- Internet access is always needed for this option.
- Data is entered into the web-based platform on an electronic device in real-time.
- Agencies can customize the liability statement. Email info@carseatcheckform.org for assistance.
- Personally identifiable information (PII) is not captured. Each family is assigned a unique ID number. CPSTs have the option to ask families to sign in on a paper form and record the corresponding ID number for that family to maintain with local records.

Mobile app on a tablet or smartphone

- The free mobile app is available from iTunes, Google Play and Amazon. Internet access is needed to download and setup the app on the electronic device. (Note: In order to use the mobile app, a new user account must be created on the web-based platform first.)
- Use of the mobile app allows CPSTs to conduct a car seat check *without* access to the internet while using an electronic device.
- Data collected is stored on the app until internet access is available.
- Once the electronic device is connected to the internet, the collected data can be uploaded to the CPST's NDCF user account.
- Agencies can customize the liability statement. Email info@carseatcheckform.org for assistance.
- Personally identifiable information (PII) is not captured. Each family is assigned a unique ID number. CPSTs have the option to ask families to sign in on a paper form and record the corresponding ID number for that family to maintain with local records.

Paper version

- The most current paper version of the NDCF is available at cpsboard.org/NDCF.
- Agencies have the option of customizing the paper version of the NDCF with their own liability statement and logo. Email info@carseatcheckform.org for assistance.
- Agencies are able to collect personally identifiable information on the paper version.
- Data collected on the paper version of the NDCF must be manually entered at a later point in time either through the web-based platform or mobile app.

For more information:
Website: CarSeatCheckForm.org
Training and field support: training@CarSeatCheckForm.org
Account Support: info@carseatcheckform.org
Resources: cpsboard.org/NDCF