

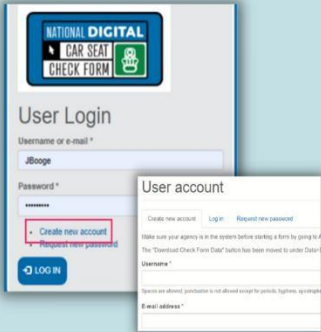




## National Digital Car Seat Check Form (NDCF) Creating a New Account

To protect the fidelity of information being collected through the NDCF, only currently certified Child Passenger Safety technicians can input seat check data. Technicians are responsible for maintaining an active account which includes providing proof of certification. Follow these simple steps to create a new user account.



- 1. Select "Create New Account" and complete the online form and accept the terms of use.**
- 2. Log into your Safe Kids online certification profile.**
  - Download a current copy of your wallet card found under "Action" menu.
  - Upload current Technician certification card.
- 3. Watch for an acceptance email from [info@carseatcheckform.org](mailto:info@carseatcheckform.org) within 1-3 business days.**

Once approved, you will receive an automated email from [info@carseatcheckform.org](mailto:info@carseatcheckform.org) that your account has been approved and activated. New account requests are completed during normal business hours, 8:00AM to 4:30PM Monday through Friday. Be sure to check your quarantine/spam/junk folder for this automated message.

Questions? Please email [info@carseatcheckform.org](mailto:info@carseatcheckform.org).

For more information, visit <https://www.cpsboard.org/ndcf/>.